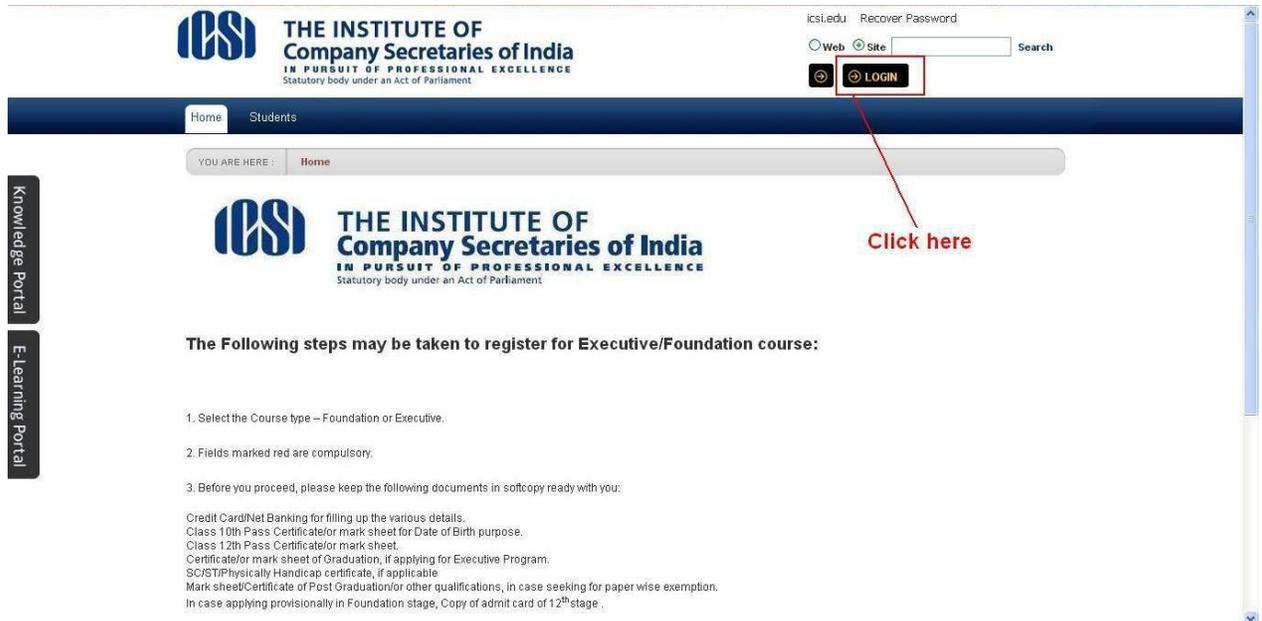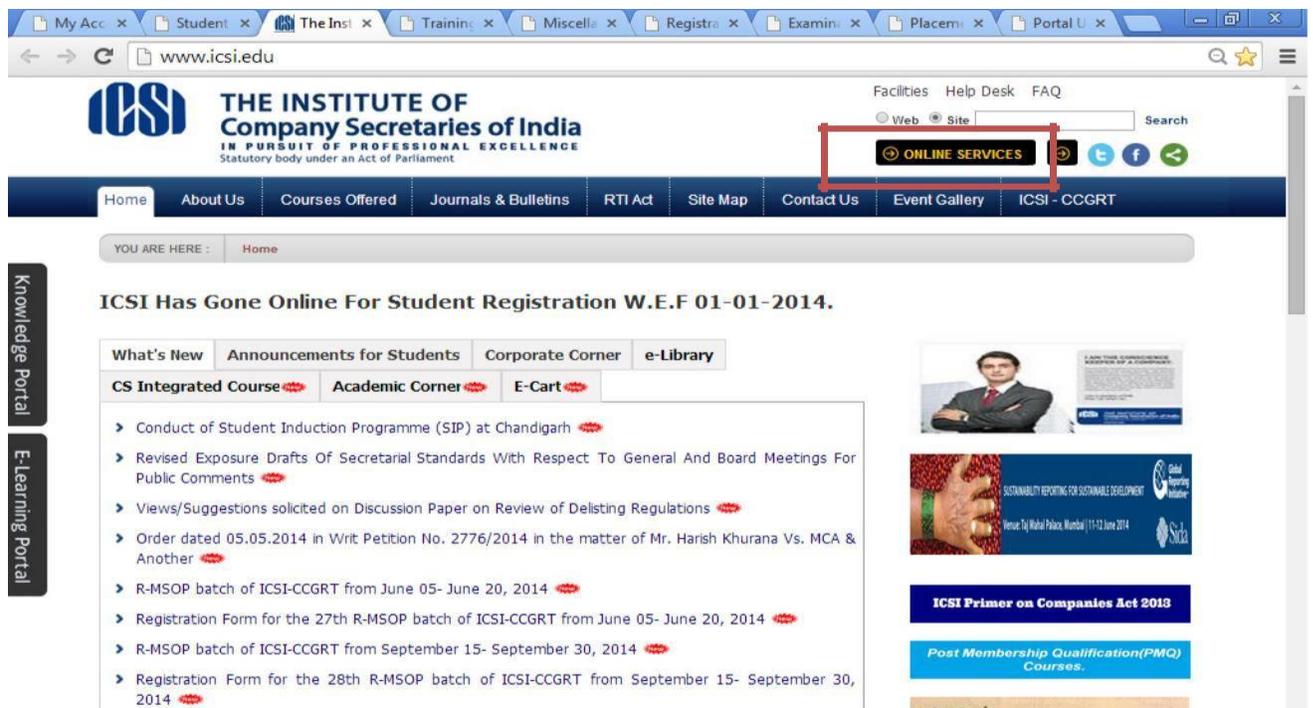# User Manual to add additional qualification details

Below are the steps that you need to follow to add additional qualification details.

    1. Go to www.icsi.in/student/Home.aspx or http://www.icsi.edu/
    2. Click on login Button.

OR

OR

Go to Home→ then Click on Check Your Account (Post
Registration) Link

3. Now enter your Username & password

4. Now click on login button

5. After successful login, you will get the next Welcome screen.

6.   Go to Students→ My Account.

7. Below given page will be displayed.

8. Go to Student **Addition of Qualification** Under **Requests** Tab.

9. Select Qualification, Year, fill the marks and upload the supporting documents. Click on Submit Request Button.

Select Qualification   Select Any ▼

ENTER DETAILS

Qualification Year   Please Select ▼

Aggregate Marks   [   ]

Maximum Marks   [   ]

Upload Supporting Document(s)   [   ] Browse...

Remove File

Submit Request   Cancel