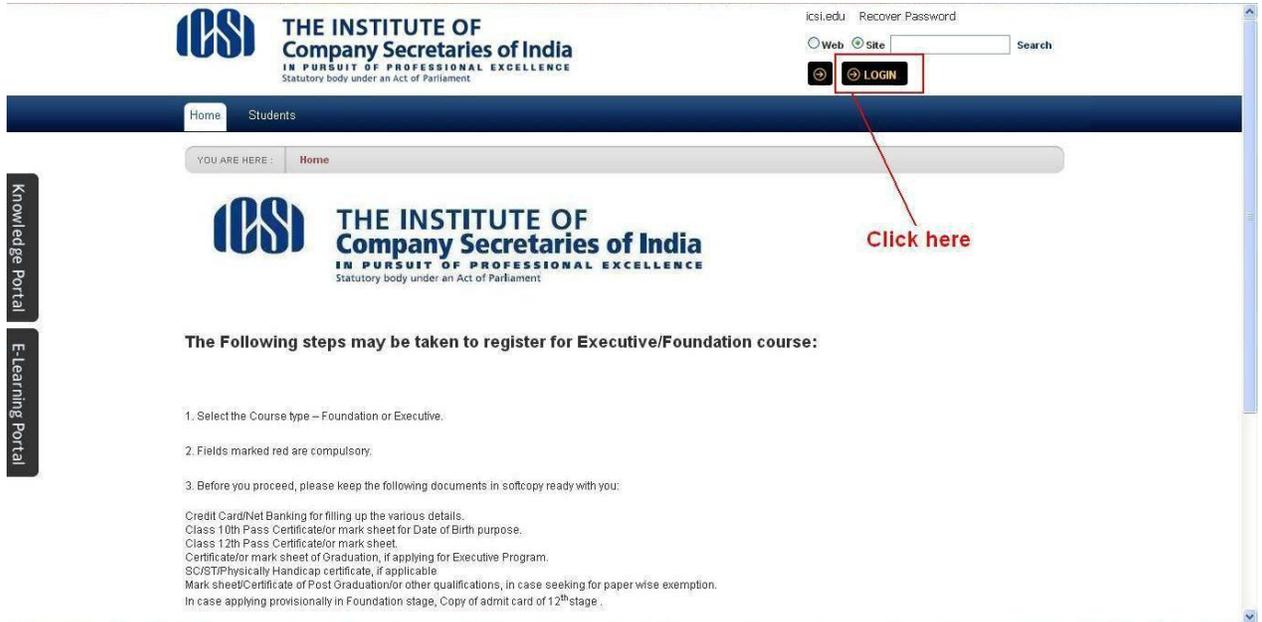


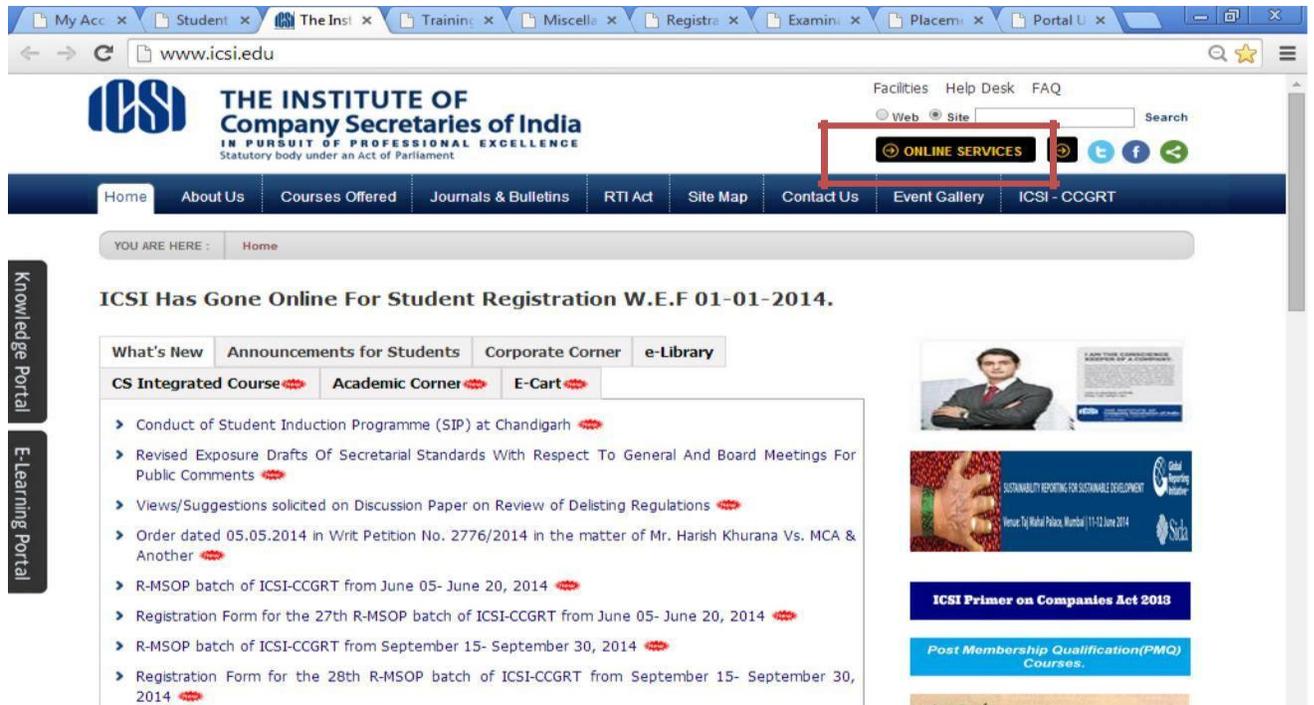
User Manual to download Identity Card

Below are the steps that you need to follow to download identity card

1. Go to www.icsi.in/student/Home.aspx or <http://www.icsi.edu/>
2. Click on login Button.



OR



OR

Go to Home → then Click on Check Your Account (Post Registration) Link

3. Now enter your Username & password

4. Now click on login button

5. After successful login, you will get the next Welcome screen.

The screenshot shows a web browser window displaying the ICSI Online Services Welcome screen. The browser's address bar shows the URL <https://www.icsi.in/student/Welcome.aspx>. The page header includes the ICSI logo and the text "THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament". There are links for "Home", "icsi.edu", "Students", "Members", "Companies", and "My Cart". A search bar is present with "Web" and "Site" radio buttons and a "Search" button. Below the search bar are "Reset Password" and "LOGOUT" buttons. The main content area features a "YOU ARE HERE : Welcome" breadcrumb and a "Welcome to ICSI Online Services..." heading. It provides instructions for users: "For Student Profile, Go to Students Tab -> My Account", "For Member Profile, Go to Members Tab -> My Account", and "For Membership Annual Fee Payment, Go to Members Tab -> Online Services". On the left side, there are vertical buttons for "Knowledge Portal" and "E-Learning Portal". The Windows taskbar at the bottom shows the system tray with the date and time "10:42 20-06-2014" and several open applications.

6. Go to Students → My Account.

The screenshot shows a web browser window displaying the ICSI website. The address bar shows the URL <https://www.icsi.in/student/Welcome.aspx>. The page header includes the ICSI logo and the text "THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament". There are links for "Home", "icsi.edu", "Students", "Members", "Companies", and "My Cart". A search bar is present with "Web" and "Site" radio buttons and a "Search" button. Below the navigation bar, a "YOU ARE HERE" breadcrumb trail shows "Student Registration" and "My Account", with "My Account" highlighted in blue and enclosed in a red rectangular box. The main content area contains instructions for accessing online services:

- For Student Profile**
Go to Students Tab -> My Account
- For Member Profile**
Go to Members Tab -> My Account
- For Membership Annual Fee Payment**
Go to Members Tab -> Online Services

The Windows taskbar at the bottom shows the system tray with the date and time "10:41 20-06-2014" and several application icons.

7. Below given page will be displayed.

The screenshot shows the 'My Account' page for a student named Chirag Vijaybhai Panchmiya. The page header includes the ICSI logo and the text 'THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament'. Navigation links include Home, Students, Members, Companies, icSI.edu, My Cart, Delegate Registration, and What's New. A breadcrumb trail shows 'Students > My Account'. A message box states: 'To make changes to the account details go to Manage Account tab!'. Below this are tabs for Account Summary, Manage Account, Programme Info, Payment Requests, Requests, Examination Enrollment, and Others. A red vertical bar indicates required fields. A link 'Click here to change elective subject' is present. The 'PERSONAL INFORMATION' section shows: Applied Programme: Professional - New Syllabus; Elective Subject: 345 - International Business – Laws and Practices; and Qualification selected at time of Registration. A profile picture of the student is visible on the right.

8. Go to **Identity Card** Under Others Tab.

This screenshot shows the same 'My Account' page as above, but with the 'Others' dropdown menu open. The 'Identity Card' option is highlighted with a red rectangle. Other options in the dropdown include Previous Requests, Payment Transaction Guidelines, Letters for Student, Payment Refund Guidelines, SMS/Email Communication, Study Material Executive (Old Syllabus), Study Material Executive (New Syllabus), Study Material Foundation, and Study Material Professional. The browser address bar shows the URL: 'https://www.icsi.in/student/Students/MyAccount/tabid/81/ctl/DuplicateIdentityCard/mid/391/userid/87094/Default.aspx'. The Windows taskbar at the bottom shows the time as 12:40 PM on 5/10/2016.

9. Your Identity Card will be displayed. Click on Print button to take printout of the online Identity Card.

Browser: <https://www.icsi.in/student/Students/MyAccount/tab> My Account ICSI Students Online Services



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icsi.edu Recover Password

Web
 Site

Home
Students
Members
Companies
icsi.edu
My Cart
Delegate Registration
What's New

CHIRAG VIJAYBHAI PANCHMIYA YOU ARE HERE : Students My Account

Account Summary
Manage Account
Programme Info
Payment Requests
Requests
Examination Enrollment
Others

[Identity Card Help](#)



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Phone : 0120 - 45220071 Fax : 426443, Website:www.icsi.edu, E-mail: info@icsi.edu

ONLINE STUDENT IDENTITY CARD

Registration No. 420920773/02/2011

Valid upto 30/04/2021

Name of the Student CHIRAG VIJAYBHAI PANCHMIYA



Knowledge Portal

E-Learning Portal



12:43 PM
5/10/2016