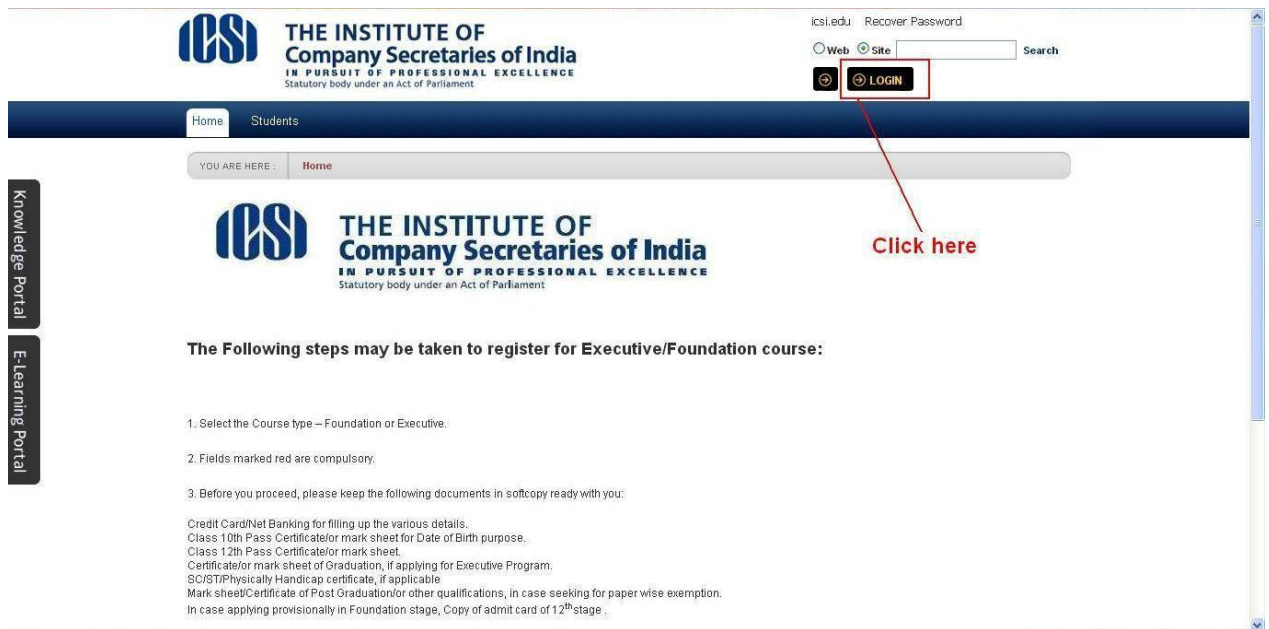


## User Manual to download new study material for PROFESSIONAL PROGRAMME

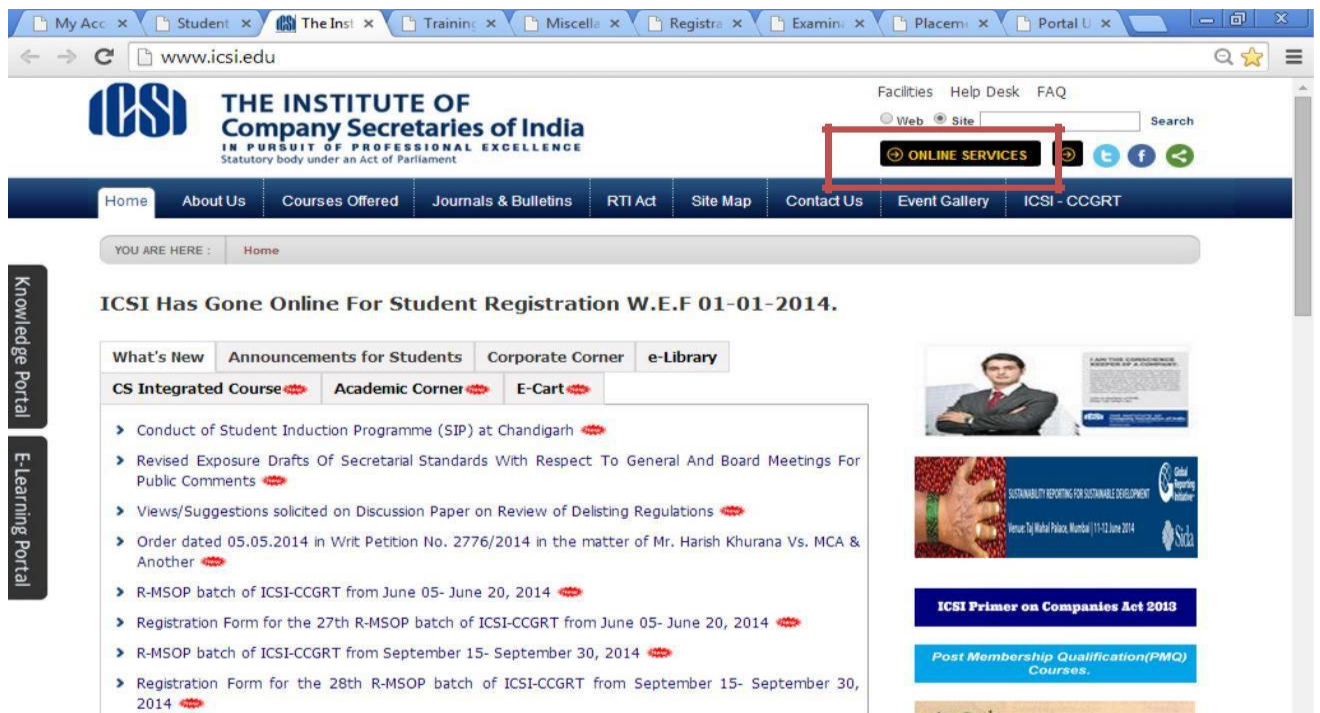
Below are the steps that you need to follow to view new syllabus for PROFESSIONAL PROGRAMME

1. Go to [www.icsi.in/student/Home.aspx](http://www.icsi.in/student/Home.aspx) or <http://www.icsi.edu/>
2. Click on login Button.



The screenshot shows the ICSI website home page. At the top right, there is a navigation bar with a search box and a "LOGIN" button highlighted with a red box. A red arrow points from the text "Click here" to the "LOGIN" button. The main content area features the ICSI logo and the text "THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament". Below this, there is a section titled "The Following steps may be taken to register for Executive/Foundation course:" followed by a list of instructions and a list of required documents.

OR



The screenshot shows the ICSI website home page. At the top right, there is a navigation bar with a search box and an "ONLINE SERVICES" button highlighted with a red box. The main content area features the ICSI logo and the text "THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament". Below this, there is a section titled "ICSI Has Gone Online For Student Registration W.E.F 01-01-2014." followed by a list of news items and a sidebar with various links and banners.

OR

Go to Home → then Click on Check Your Account (Post Registration) Link

Web Site Search

LOGIN

Home Students Members Companies icsi.edu My Cart Delegate Registration What's New

YOU ARE HERE : Home

Students Members Companies Vendors

INSTRUCTIONS:

- ▶ Click here for Online Registration - Foundation /Executive Programme
- ▶ Click here to **Check your Account (Post Registration)**.
- ▶ Click here to Find New Student Application Status / Registration Number.
- ▶ Procedure to Create Password by the Students.
- ▶ Click here to Get Student Denovo Registration Number.
- ▶ **Click here to Check Payment Status.**
- ▶ **Successfully remitted Examination Fee for June, 2016 Session! Click here to verify Exam Enrollment Status**
- ▶ You are further advised to download your registration letter and Identity Card from our website by logging in here . In case any discrepancy is found in any information submitted by the student, he/she will be intimated accordingly.
- ▶ Students are advised to keep their email id and mobile number updated in the system at all times
- ▶ Students can apply for Verification of marks through Exam Verification Request link at MyAccount page.

3. Now enter your Username & password

icsi.edu Recover Password

Web Site Search

LOGIN

Home Students

YOU ARE HERE : Home

Knowledge Portal

E-Learning Portal

Username:

Password:

Login

Retrieve Password

Enter here

Click here

4. Now click on login button

5. After successful login, you will get the next Welcome screen.

The screenshot shows a web browser window displaying the ICSI Online Services Welcome screen. The browser's address bar shows the URL <https://www.icsi.in/student/Welcome.aspx>. The page header includes the ICSI logo and the text "THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament". There are links for "Home", "icsi.edu", "Students", "Members", "Companies", and "My Cart". A search bar is present with "Web" and "Site" radio buttons and a "Search" button. Below the header, a breadcrumb trail shows "YOU ARE HERE : Welcome". The main content area is titled "Welcome to ICSI Online Services..." and contains three sections: "For Student Profile" with a link "Go to Students Tab -> My Account", "For Member Profile" with a link "Go to Members Tab -> My Account", and "For Membership Annual Fee Payment" with a link "Go to Members Tab -> Online Services". On the left side, there are vertical buttons for "Knowledge Portal" and "E-Learning Portal". The Windows taskbar at the bottom shows the system tray with the time 10:42 and date 20-06-2014, and several open applications including Internet Explorer, Outlook, and various web browsers.

6. Go to Students → My Account.

The screenshot shows a web browser window with the URL <https://www.icsi.in/student/Welcome.aspx>. The page header includes the ICSI logo and the text "THE INSTITUTE OF Company Secretaries of India IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament". A search bar and "Recover Password" link are also present. The main navigation menu includes "Home", "icsi.edu", "Students", "Members", "Companies", and "My Cart". A dropdown menu is open under "Students", with "My Account" highlighted and enclosed in a red box. Below the navigation, a breadcrumb trail shows "YOU ARE HERE : > Student Registration > My Account". The main content area contains instructions for accessing online services:

- For Student Profile**  
Go to Students Tab -> My Account
- For Member Profile**  
Go to Members Tab -> My Account
- For Membership Annual Fee Payment**  
Go to Members Tab -> Online Services

The taskbar at the bottom shows the Windows Start button, several application icons (including Internet Explorer, Firefox, and Google Chrome), and the system clock displaying 10:41 on 20-06-2014.

7. Below given page will be displayed.

The screenshot shows the ICSI website's 'My Account' page. At the top, there is a navigation bar with links: Home, Students, Members, Companies, icsi.edu, My Cart, Delegate Registration, and What's New. Below this is a breadcrumb trail: CHIRAG VIJAYBHAI PANCHMIYA YOU ARE HERE : Students > My Account. A message box says: 'To make changes to the account details go to Manage Account tab!'. A menu bar contains: Account Summary, Manage Account, Programme Info, Payment Requests, Requests, Examination Enrollment, and Others. A red indicator shows 'Indicates required fields'. A link says 'Click here to change elective subject'. Below are tabs for General Information, Documents Uploaded, and Instructions. The 'PERSONAL INFORMATION' section displays: Applied Programme: Professional - New Syllabus; Elective Subject: 345 - International Business – Laws and Practices; and a profile picture of a man. The bottom of the page shows a Windows taskbar with various open applications and the system clock at 12:09 PM on 5/10/2016.

8. Go to **Study Material Professional (New Syllabus)** Under Others Tab.

This screenshot is similar to the previous one but with the 'Others' dropdown menu open. The menu items are: Previous Requests, Identity Card, Payment Transaction Guidelines, Letters for Student, Payment Refund Guidelines, SMS/Email Communication, Study Material Executive (Old Syllabus), Study Material Executive (New Syllabus), Study Material Foundation, Study Material Professional, Study Material Professional (New Syllabus) (highlighted with a red box), and List of Successful Transactions. The Windows taskbar at the bottom shows the browser address bar with the URL: https://www.icsi.in/student/Students/MyAccount/tabid/81/ctl/StudyMaterialProfessionalNewSyllabus/mid/391/userid/87094... and the system clock at 12:09 PM on 5/10/2016.

9. View the Syllabus Module Wise.

Professional Programme - New Syllabus

**MODULE I**

- Advanced Company Law and Practice
- Secretarial Audit, Compliance Management and Due Diligence
- Corporate Restructuring, Valuation and Insolvency

**MODULE II**

- Information Technology and Systems Audit
- Financial Treasury and Forex Management
- Ethics, Governance and Sustainability

**MODULE III**

- Advanced Tax Laws and Practice
- Drafting, Appearances and Pleadings

**ELECTIVE SUBJECT**

- Banking Law and Practice

Windows taskbar: 12:13 PM 5/10/2016

10. Click on the links to download the syllabus in pdf format.