User Manual to for Suggestions/Grievances

Below are the steps that you need to follow to manage E-Cart.

- 1. Go to www.icsi.in/student/Home.aspx_or http://www.icsi.edu/
- 2. Click on Home \rightarrow Suggesstions/Grievances.

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3. Registered Students/Members/companies can Click on the corresponding link given on login with their credentials.



4. Now enter your Username & password.

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5. Guest Users login by entering username as "guest" and password as "guest@1" on the link given for their login.

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6. Click on Suggestions/Grievances under Home Tab.

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7. Select Topic/Sub Topic from the drop down menu. Put your comments. Click on Save.

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8. Users can view the suggestions/grievances so raised by Clicking on "Click Here to see Statistics of Complaints received and closed as on Date " Link.

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